



Student Application Refund Form

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Submit completed form to **Student Accounts** or email to refund@bond.edu.au.

Important Note: All refunds will be processed via the original payment method

Prior to completing the refund form please ensure your account is in credit and you have read the **Refund Policy** at bond.edu.au/refund to confirm you are eligible for a refund.

To avoid delays in processing your application please check your details below are completed correctly and the necessary supporting documentation is attached.

Date: SID:

Last name: First name:

Email address: Phone number:

Student signature: (signature not required if emailing form)

REASON FOR REFUND

*Please provide supporting documents and explanation if withdrawing for any of the reasons below.

- Visa application Refusal* Did not meet Bond University Entry Requirements*
- Serious illness or personal misadventure* Other (provide details below)

Further details:

Thank you for your application.

We aim to respond within 5 working days with either confirmation of your refund, or a request for further information based on your original method of payment:

- o *If original payment by **credit card or paypal online** - no further information required*
- o *If original payment by **Bpay, credit card (in person) or direct transfer** - you will receive a request for credit card or bank details*
- o *If original payment through **Convera** - you will receive a request for international bank details*

OFFICE USE ONLY

Accounts: Payment method:

Amount \$

Credit Manager Date:

Convera Refund: Approved
Payment Processed

Credit Manager:

Date:

Sent to Accounts Payable:

Accounts Payable posted by:

Date:

Cost Centre: 100 301 205 (NA)