

Bond University

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

The SSAF Committee

Bond University has a specially formed committee responsible for overseeing spending priorities and ensuring the consultation process is equitable and transparent. The Student Services and Amenities Fee Committee meet at the beginning of each trimester to review submissions of proposed spending, projects and distributions to student clubs and societies. The SSAF Committee is made up of equal representation from the overarching Bond University Student Association, internal department recipients, general staff members and Department heads (Chair and Vice Chair).

Bond University Student Association

Bond University Student Association (BUSA) is an independent incorporated association governing all the student clubs on campus and representing the voice of the student cohort. Its executive committee represents all students with specific directorships responsible for International, Postgraduate and First Nation students. Further representation covers specific areas of Wellness, Inclusion, Advocacy, Sport, Social activities and Club support and guidance.

Each semester, BUSA liaises closely with up to one hundred student clubs and takes requests for SSAF allocation to support the wide variety of events and club activities that make up life on campus. This is an in-depth consultative process with the student bodies and also includes submissions from individual students into its proposal for the upcoming semester's funding priorities and longer-term projects.

Previous semester outcomes

Bond University manages the receipt and distribution of SSAF funds on a semesterly basis. It has strict governance on SSAF expenditure and undergoes a significant reconciliation process prior to the SSAF Committee meeting each semester. Actual spending is reviewed and balanced accordingly via a budgeting system to ensure all expenses are in line with initial in-advance proposals. Each SSAF allocation recipient is required to report to the committee on previous semester outcomes, noting any spending that did not eventuate. Unspent balances for most areas are returned to a general pool for redistribution the following semester.

Student clubs

Student clubs at Bond University encompass and support the diversity of student life on campus. With up to one hundred active clubs each semester, SSAF funding is the foundation for a significant portion of student club events and activities. Executive members of each club are well versed in the appropriate use of funding in line with legislative compliance and follow a structured online system when submitting budget requests. Clubs are encouraged to focus their activities on areas that support the student cohort in line with allowable expenditure parameters and contribute to the greater good of university life.

The year in review

Following the slowing of SSAF spending during the Covid period, 2022 proved to be the year of emergence whereby students were returning to post-pandemic normality and keen to invest in worthwhile projects for the student community. While larger projects were 'put on hold' in previous

years while the instability of Covid remained, some of the key projects funded during the 2022 year included:

- Renovations to rooms in the University Tavern to allow better utilisation of the space for clubs and student groups wishing to hold non-alcohol related activities and events
- Installation of filtered water stations throughout the university to support reduction in disposable plastics and provide students with free accessible cold water all year round.
- Internal refurbishment of the Student Association office to provide a more professional space in line with their strategic plan and increasing executive base.
- Support for students competing at the University Nationals staged in Perth September 2022. Bond fielded 121 participants competing in multiple sports in what were highly successful games.

Other spending outcomes included the continued support of the Bond University Sports Centre facility which proudly saw over 100,000 student attendances during the 2022 year out of a maximum student population of 4400. The student clubs and student association continue to receive the majority portion being over 67% of all incoming SSAF.

SSAF Revenue Summary

| | 2022 Allocation \$ ¹ | 2022 Actual \$ |
|--|------------------------------------|-------------------|
| SSAF Revenue | 930,000 | 1,054,123 |
| SSAF revenue carried forward from 2021 | 840,460 | 865,406 |
| Total SSAF funds available for 2022 | 1,770,460 | 1,919,529 |
| SSAF revenue carried over into 2023 | 860,915 | 858,084 |

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

| Key Area | 2022 Total Allocation \$ | 2022 Total Actual Spend \$ | Are services available online? | Estimated No. of students accessing services |
|---|--------------------------|----------------------------|--------------------------------|--|
| 1. Health Services | 316,200 | 316,200 | No | 4491 |
| 2. Clubs or other associations | 801,469 | 697,717 | - | |
| a. Sporting | 273,027 | 317,299 | No | |
| b. Internal student politics | n/a | n/a | n/a | |
| c. Gender, sexuality, ethnicity, race, or nationality-based | 29,891 | 20,156 | Yes | |
| d. Areas-of-study related e.g. law | 195,534 | 131,165 | Yes | |
| e. Other activities e.g. music, debate, chess | 927 | 662 | no | |
| f. Other | 302,090 | 228,435 | no | |
| 3. Employment/career services | 0 | 0 | - | |
| 4. Legal aid | 0 | 0 | - | |
| 5. Other student amenities | 38,750 | 0 | - | |
| 6. Special projects | 535,873 | 47,528 | n/a | 4491 |
| Total | 1,692,292 | 1,061,445 | | |

Organisations, bodies or third-party providers that received SSAF funding in 2022

| Organisation Name ¹ | Australian Business Number (ABN) | Supported Key Area | Total SSAF Funding Received \$ | % of total SSAF Funding Received |
|-------------------------------------|----------------------------------|--------------------|--------------------------------|----------------------------------|
| Bond University Student Association | 58 810 177 092 | Key Area 2f | 708,000 | 67% |

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Louise Batchelor, Registrar of Bond University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Louise Batchelor

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Full name of Person making Declaration

University Registrar

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Position of Person making Declaration

30 June 2023

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Date