

Confirmation of Indigenous Heritage (CIH) Coversheet

When submitting your Confirmation of Indigenous Heritage (CIH), all documentation must be accompanied by this coversheet.

The CIH is required for Bond University students wanting to access specific services for Aboriginal and/or Torres Strait Islander students including tutoring and access to scholarships. Please contact the Nyombil Centre if you have any questions.

Applicant details

Name	First name	Last name	
Other names	maiden / community / traditional name		
Student Number		Phone	
Email			
Student type	<input type="checkbox"/> Commencing	<input type="checkbox"/> Continuing	<input type="checkbox"/> Returning

Students will be required to meet one of the three options to be assessed and approved to access Bond University services. Only full submissions will be considered for assessment.

Please indicate (✓) which documents are attached:	
OPTION 1	Confirmation of Aboriginal and/or Torres Strait Islander heritage document provided by an incorporated Aboriginal and/or Torres Strait Islander community organisation that is stamped with the organisation's common seal of certification.
OPTION 2	Copy of your parent's Confirmation of Aboriginal and/or Torres Strait Islander descent document; and a copy of your birth certificate showing your relationship to the parent;
OPTION 3	Statutory Declaration declaring your Aboriginal and/or Torres Strait Islander heritage accompanied by either: (choose at least one) <ul style="list-style-type: none">• A letter or other evidence from a Native Title Prescribed Bodies Corporate or Aboriginal Land Trust, registered with the National Native Title Tribunal confirming they are a Land Trustee or native title holder; or• a letter from an Aboriginal and/ or Torres Strait Islander Community Education Counsellor or Aboriginal and Torres Strait Islander Education Worker from the school they attended (with contact details provided), specifically for school leavers who have graduated in the past three years; or• evidence of previous acceptance of the student's Aboriginal and/ or Torres Strait Islander descent from an Aboriginal and Torres Strait Islander support centre at another university or TAFE institution, on the organisation's letterhead; or• a letter or other evidence from a Native Title Prescribed Bodies Corporate or Aboriginal Land Trust, registered with the National Native Title Tribunal confirming they are a Land Trustee or native title holder; or• a letter signed by an elected Councillor from a community within the Torres Strait Island Regional Council local government area.• a letter signed by an executive leader (e.g. CEO) or board member of an incorporated Aboriginal and/or Torres Strait Islander community organisation, on the organisation's letterhead;• a letter from an executive leader (e.g. CEO) or board member at Link Up QLD or another Indigenous Australian family reunification service, on the organisation's letterhead.

Declaration

☐ I acknowledge that the submission of false, incorrect, incomplete or misleading information may result in delays in processing or my request being denied.

Signed: _____ Print Name: _____ Date: ____ / ____ / ____

Internal Use Only

Date received:

Received by:

ASSESSMENT CHECKLIST

Assessment Date:

Checklist:

- ☐ Applicant details section is complete
- ☐ Documentary evidence is valid and complete, with certified copies provided.
- ☐ Statutory Declaration (if applicable) is valid and complete, and includes:
 - ☐ full statement of identity (addressing all criteria)
 - ☐ certified copy of supporting documentation
- ☐ Supporting letters are printed on the organisation's letterhead.
- ☐ Declaration has been acknowledged and signed by the Applicant.

Assessment
Recommendation:

MORE INFORMATION REQUIRED: YES / NO
RECOMMENDED / NOT RECOMMENDED

Date requested: ____ / ____ / ____
Date progressed: ____ / ____ / ____

Comments:

APPROVAL

Approving Officer
(or their delegate)

Confirmation status: APPROVED / NOT APPROVED ☐ DISCRETIONARY DECISION

Approving Officer's name

Position

Signature

____ / ____ / ____
Date

CLOSE FILE

Student notified of
outcome:

☐ Date email sent: ____ / ____ / ____

Status updated in
Student one:

☐ Date updated: ____ / ____ / ____

D365 Ref:

(Save Coversheet in D365 after delegate has approved)

NOTES